

**Pilot Steering Committee
Richmond, Virginia
June 1, 2007
10:30am**

Members Present:	Members Absent:	Staff:	Others:
Tom Jarman	Connie Purvis	Greg Neiman	Joe Melvin
Helen Nelson	Gary Dalton	Chad Blosser	Bill Phillips
Jonathon Blank	Steve Puckett		Mike Forbes
Mary Peyton Miller (Snyder)	Delbert Garrett		
Monty Dixon	Billy Altman		

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The Meeting was called to order at 10:50am	
II. Introductions	The committee and guests introduced themselves	
III. Approval of Past Minutes	The Committee reviewed the minutes from the WEBINAR on May 10, 2007 (ATTACHMENT: A)	MOTION BY: Jonathon Blank To accept the minutes as presented. SECONDED BY: Helen Nelson VOTE: Unanimously Approved
IV. Competencies	The Committee reviewed and made changes to the minimum competency set.	
Break for Lunch	1200	
Reconvene	1245	
	The Committee continued to review and make changes to the minimum competency set.	
Break	1345	
Reconvene	1350	
		MOTION BY: Helen Nelson

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
		To accept the recommendation of the committee for changes to the Minimum Competencies List and forward to PDC for their approval. (ATTACHMENT: B) SECONDED BY: Jonathon Blank VOTE: Unanimously Approved
V. Scenarios	Deferred due to length of meeting	
VI. Instructor Evaluation	Deferred due to length of meeting	
VII. Assignments for Next Meeting	Deferred due to length of meeting	
VIII. Establish Next Meeting Date	Deferred due to length of meeting	
IX. Adjournment	The meeting was adjourned at: 1455	

Pilot Steering Committee
Friday, June 1, 2007, 10:30am
Richmond Marriott West
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from WEBINAR on 5/10//07
- IV. Competencies
- V. Scenarios
- VI. Instructor Evaluation
- VII. Assignments for next meeting
- VIII. Establish Next Meeting Date
- IX. Adjourn

**Attachment: A
June 1, 2007 Pilot Steering Committee
Minutes**

**May 10, 2007
Minutes of the Pilot Steering
Committee**

**Pilot Steering Committee
WEBINAR
May 10-2007
1400**

Members Present:	Members Absent:	Staff:	Others:
Billy Altman	Gary Dalton	Greg Neiman	Bill Phillips
Tom Jarman	Steve Puckett		
Connie Purvis	Monty Dixon		
Mary Peyton Miller (Snyder)	Delbert Garrett		
Jonathon Blank	Helen Nelson		

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The Meeting was called to order at 1415 without a quorum.	
II. Introductions	The Committee Members introduced themselves.	
III. General Discussion & Ideas	<p>Billy Altman asked the committee if they feel we have gone off track in all the time we have been spending on the scenarios?</p> <p>The Committee discussed the Competency list and decided to refocus themselves on that task. Billy Altman left the call at 1430 – Tom Jarman took over the meeting</p> <p>The Committee discussed how to package the scenarios so all the programs can use them</p>	
IV. Assignments	For the next meeting the Committee will review the Instructor Evaluation Tool, the Competency numbers and the scenarios	
VI. Establish Meeting Dates	Friday, June 1, 2007 10:30am Richmond Marriot West (Innsbrook)	
Adjournment	Adjourn at 1520.	

EMT-B Pilot Steering Committee
WEBINAR
May 10, 2007, 2pm
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from 2/21/07
- IV. Reports of Committee Members
- V. Other Items
- VI. Assignments for next meeting
- VII. Establish next meeting date
- VIII. Adjourn

Attachment: B
June 1, 2007 Pilot Steering Committee
Minutes

Revised Competency List

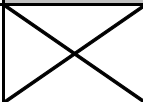
**Virginia EMT B Competencies
Module 1 Preparatory**

Name: _____

1	1-2.12	Must demonstrate the ability to select, don, remove and discard PPE										
2	1-2.13	Must Demonstrate the ability to properly disinfect/clean EMS equip/ambulance										
3	1-2.13	Must demonstrate the ability to properly comply w/infectious control exposure using local protocols										
4	1-5.32	Must demonstrate the ability to assess a patient for breathing difficulty										
5	1-5.33	Must demonstrate ability to acquire a pulse providing rate, rhythm, and strength										
6	1-5.34	Must demonstrate ability to assess the skin color, temp, and condition in an adult										
7	1-5.34	Must demonstrate ability to assess capillary refill in pt. < 6 yo.										
8	1-5.35	Must demonstrate ability to assess the pupils as to equality, size, reactivity										
9	1-5.36	Must demonstrate ability to obtain a blood pressure										
10	1-5.37	Must demonstrate ability to obtain a SAMPLE history										
11	1-6.14	Operate stretcher										
12	1-6.14	Operate Stair chair										
13	1-6.14	Move Patient using Spine board										
14	1-6.15	Move pt. from ambulance stretcher to a hospital bed										

**Virginia EMT B Competencies
Module 2 Airway**

Name: _____

	Objective	Competency						CPR
1	2-1.25	Must demonstrate ability to perform a chin-lift during an airway scenario						
2	2-1.26	Must demonstrate ability to perform a jaw thrust during an airway scenario						
3	2-1.27	Must demonstrate ability to perform suctioning during an airway scenario using soft/rigid suction devices						
4	2-1.28 2-1.29	Must demonstrate ability to provide mouth to mouth ventilation using BSI (pocket mask)						
5	2-1.30 2-1.31	Must demonstrate ability to assemble, connect to O2 and ventilate during airway scenario using BVM						
6	2-1.32	Must demonstrate ability to ventilate using a BVM for 1 min each demonstration						
7	2-1.33	Must demonstrate ventilating with a flow restricted, oxygen powered ventilation device						
8	2-1.34	Demonstrate how to artificially ventilate patient w/stoma						
9	2-1.35	Demonstrate how to insert OP airway during an airway scenario						
10	2-1.36	Demonstrate how to insert NP airway during an airway scenario						
11	2-1.37	Correctly operate O2 tanks and regulator						
12	2-1.38	Demonstrate use of nonrebreather and adjust O2 flow requirements needed for use during airway scenario						

**Virginia EMT B Competencies
Module 2 Airway**

Name: _____

13	2-1.39	Demonstrate use of nasal canula and adjust O2 flow requirements needed for use during airway scenario						
14	2-1.40	Demonstrate how to artificially ventilate an infant and child during scenario						
15	2-1.41	Demonstrate O2 administration to infants and children						

**Virginia EMT B Competencies
Module 3 Patient Assessment**

Name: _____

	Objective	Competency				
1	3-1.9	While reviewing scenes identify potential hazards				
2	3-2.22	Demonstrate the techniques for assessing mental status in a scenario				
3	3-2.23	Demonstrate techniques for assessing the airway in a scenario				
4	3-2.24	Demonstrate techniques for assessing if pt. is breathing in a scenario				
5	3-2.25	Demonstrate techniques for assessing if pt. has a pulse scenario				
6	3-2.26	Demonstrate Techniques for assessing pt. for external bleeding in a scenario				
7	3-2.27	Demonstrate techniques for assessing pt. skin color, temp. condition in scenario				
8	3-2.28	Demonstrate the ability to prioritize pt. in scenario				
9	3-3.8	Demonstrate rapid trauma assess based on mech. of injury in scenario				
10	3-4.6	Demonstrate pt. assessment skills in responsive pt. with no known history in scenario				
11	3-4.7	Demonstrate pt. assessment skills in an unconscious/ALOC pt. in scenario				
12	3-5.6	Demonstrate skills in detailed physical exam				

**Virginia EMT B Competencies
Module 3 Patient Assessment**

Name: _____

13	3-6.7	Demonstrate skills in ongoing assessment				
14	3-7.11	Perform a simulated, organized, concise radio transmission (lab setting)				
15	3-7.12	Perform pt. report that would be given to staff at receiving facility (lab setting)				
16	3-7.13	Perform report that would be given to ALS provider in (lab setting)				
17	3-8.11	Complete prehospital care report (lab setting)				

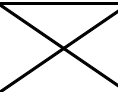
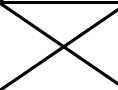

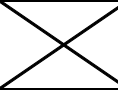
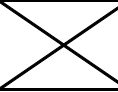
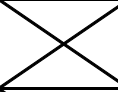
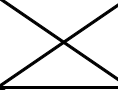
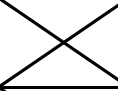
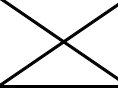
**Virginia EMT B Competencies
Module 4 Medical, Behavioral,
OB Emergencies**

Name: _____

	Objective	Competency	1	2	3	4	5
1	4-1.7	Demonstrate General steps for assisting pt. with self administration of meds					
2	4-1.8	Read labels and inspect each type of meds					
3	4-2.13	Demonstrate emergency medical care for breathing difficulty in scenario					
4	4-2.14	Perform steps in using inhaler scenario					
5	4-3.47	Demonstrate assessment and care for chest pain pt. in scenario					
6	4-3.48	Demonstrate application and operation of AED in scenario w/CPR					
7	4-3.49	Demonstrate maintenance of AED					
8	4-3.50	Demonstrate assessment and documentation of patient response to AED					
9	4-3.52	Demonstrate skills to complete the automated defibrillator: operators shift checklist					
10	4-3.52	Perform steps for use of Nitro for chest pain/discomfort in scenario					
11	4-3.53	Demonstrate assessment and documentation of pt. response to nitro in scenario					
12	4-3.54	Practice completing PPCR for cardiac emerg. In scenario					
13	4-4.7	Demonstrate steps in emergency medical care for Pt. taking diabetic medicine w/ALOC in scenario					

**Virginia EMT B Competencies
Module 4 Medical, Behavioral,
OB Emergencies**

Name: _____

14	4-4.8	Demonstrate steps in administration of oral glucose in scenario			
15	4-4.9	Demonstrate assessment and documentation of pt response to oral glucose in scenario			
16	4-4.10	Demonstrate how to complete PPCR for Pt. w/diabetic emerg in scenario			
17	4-5.9	Demonstrate care for Pt. w/allergic reaction in scenario			
18	4-5.10	Demonstrate use of EPI-Pen in scenario			
19	4-5.11	Assessment/documentation of Pt. in response to EPI-Pen in scenario			
20	4-5.12	Demonstrate proper disposal of equipment in scenario			
21	4-5.13	demonstrate completion of PPCR for Pt. Allergic reaction in scenario			
22	4-6.10	Demonstrate care of Pt. w/possible overdose scenario			
23	4-7.9	Demonstrate assessment/care of pt. w/exposure to cold in scenario			
24	4-7.10	Demonstrate assessment/care of pt. w/exposure to heat in scenario			
25	4-7.11	Assessment/care of near drowning pt in scenario			
26	4-7.12	Complete prehospital care report for pt. w/environmental emergencies in scenario			
27	4-8.10	Assessment/care of pt w/behavioral emergency in scenario			

**Virginia EMT B Competencies
Module 4 Medical, Behavioral,
OB Emergencies**

Name: _____

28	4-8.11	Demonstrate techniques to restrain pt. with behavioral problem in scenario		
29	4-9.20	Demonstrate steps to assist in normal cephalic delivery		
30	4-9.21	Demonstrate necessary care for fetus as head appears		
31	4-9.22	Demonstrate infant neonatal procedures		
32	4-9.23	Demonstrate post delivery care of infant		
33	4-9.24	Demonstrate how and when to cut umbilical cord		
34	4-9.25	Attend to steps in the delivery of the placenta		
35	4-9.26	Demonstrate post-delivery care of mother		
36	4-9.27	Demonstrate the procedures for following abnormal deliveries (vaginal bleeding, breech birth, prolapsed cord, limb presentation)		
37	4-9.28	Demonstrate steps in care of mother with excessive bleeding		
38	4-9.29	Complete PPCR of OB pt		

**Virginia EMT B Competencies
Module 5 Trauma**

Name: _____

1	5-1.12 5-1.13	Demonstrate direct then diffuse pressure by applying dressing to the head			
2	5-1.12 5-1.13	Demonstrate direct then diffuse pressure by applying dressing to the shoulder			
3	5-1.12 5-1.13	Demonstrate direct then diffuse pressure by applying dressing an extremity			
4	5-1.12 5-1.13	Demonstrate direct then diffuse pressure by applying dressing to the finger			
5	5-1.12 5-1.13	Demonstrate direct then diffuse pressure by applying dressing to the hip			
6	5-1.12 5-1.13	Demonstrate direct then diffuse pressure by applying dressing to the calf			
7	5-1.14	Demonstrate use of pressure point/tourniquet at brachial			
8	5-1.14	Demonstrate use of pressure point/tourniquet at Femoral			
9	5-1.15 5-1.16	Demonstrate care of pt. w/signs and symptoms of internal bleeding/shock			
10	5-1.17	Complete PPCR on Bleeding and/or shock Pt.			
11	5-2.29	Demonstrate the care of closed soft tissue injuries			
12	5-2.30	Demonstrate the care of open soft tissue injuries			
13	5-2.31	Demonstrate care of open chest wound			
14	5-2.32	Demonstrate care of open abdominal wounds			

**Virginia EMT B Competencies
Module 5 Trauma**

Name: _____

15	5-2.33	Demonstrate care of impaled object			
16	5-2.34 5-2.35	Demonstrate care of pt w/amputation and the amputated part			
17	5-2.36	Demonstrate care of pt. with superficial burns			
18	5-2.37	Demonstrate care of pt. with partial thickness burns			
19	5-2.38	Demonstrate care of pt. with full thickness burns			
20	5-2.39	Demonstrate care of pt. w/chemical burns			

**Virginia EMT B Competencies
Module 5 Trauma**

Name: _____

21	5-2.40	Complete PPCR w/pt. having soft tissue injuries				
22	5-3.11 5-3.12	Demonstrate care of pt. with painful swollen deformed forearm (complete PPCR on one)				
23	5-3.11 5-3.12	Demonstrate care of pt. with painful swollen deformed arm (complete PPCR on one)				
24	5-3.11 5-3.12	Demonstrate care of pt. with painful swollen deformed clavicle (complete PPCR on one)				
25	5-3.11 5-3.12	Demonstrate care of pt. with painful swollen deformed thigh (complete PPCR on one)				
26	5-3.11 5-3.12	Demonstrate care of pt. with painful swollen deformed calf (complete PPCR on one)				
27	5-3.11 5-3.12	Demonstrate care of pt. with painful swollen deformed ankle/foot (complete PPCR on one)				
28	5-3.12	Complete PPCR w/pt. having painful, swollen deformity				
29	5-4.33	Demonstrate opening airway in pt. with suspected spinal cord injury. (during scenario)				
30	5-4.34	Demonstrate evaluating a responsive patient with a suspected spinal cord injury.				
31	5-4.33	Demonstrate stabilization of the cervical spine. (during scenario)				
32	5-4.36	Demonstrate the four person log roll for a pt. with a suspected spinal cord injury (during scenario)				
33	5-4.37	Demonstrate how to log roll a pt. with a suspected spinal cord injury using two people (during scenario)				
34	5-4.38	Demonstrate securing a pt to a long spine board (during scenario)				

**Virginia EMT B Competencies
Module 5 Trauma**

Name: _____

35	5-4.39	Demonstrate using the short board technique				
36	5-4.40	Demonstrate procedure for rapid extrication				
37	5-4.41	Demonstrate preferred methods for stabilization of a helmet				
38	5-4.42 5-4.43	Demonstrate helmet removal techniques				
39	5-4.44	Demonstrate completing a PPCR for Pt.s with head and spinal injuries				

**Virginia EMT B Competencies
Module 6 and 7
Infants and Children
Ambulance Operations**

Name: _____

1	6-1.21	Demonstrate the techniques of foreign body airway obstruction removal in the infant			
2	6-1.22	Demonstrate the techniques of foreign body airway obstruction removal in the child			
3	6-1.23	Demonstrate the assessment of an infant and a child			
4	6-1.24	Demonstrate bag-valve-mask artificial ventilations for the infant			
5	6-1.25	Demonstrate bag-valve-mask artificial ventilations for the child			
6	6-1.26	Demonstrate oxygen delivery for the infant and child			
1	7-1.16	Given a scenario of a mass casualty incident perform triage			